

**POST AND UNIT "UNITY" AWARD
NARRATIVE REPORT FORM
THE AMERICAN LEGION & AUXILIARY - DEPARTMENT OF OREGON
Number 25**

PLEASE COMPLETE THIS FORM AND SEND TO DEPARTMENT BY MAY 1, 2020

THIS IS FOR ONE "SINGLE" PROJECT COMPLETED BETWEEN THE CLOSE OF 2019 DEPARTMENT CONVENTION AND START OF 2020 DEPARTMENT CONVENTION.

*More than one entry may be submitted by the Post and Unit
but must cover only a "single" project on each entry form.
Additional forms available at Department Headquarters*

(Please Type or Print)

Post & Unit Name _____ Post & Unit No. _____ District No _____

Address _____ City _____ Zip Code _____

Date _____ Signature _____
Commander / President

Present Post Membership _____ Present Unit Membership _____

Total Post Members Participating in Project _____ Total Unit Members Participating in Project _____

A. Did your Post and Unit support a project in any one of following activities:

_____ Christmas Baskets	_____ Memorial Day	_____ County Fairs
_____ Independence Day	_____ Veterans Day	_____ Halloween Safety
_____ Children's Christmas Party	_____ Flag Day	_____ Rodeos/Parades
_____ Flag Presentations	_____ Hospital/Veterans Home Programs	_____ Voting
_____ Other programs/activities _____		

B. Estimate the number of volunteer service hours provided by the membership of your Post and Unit for this project _____ hours

C. Please estimate the amount of money your Post and Unit expended for administrative expenses for this project. (Postage, printing, conference, travel.) \$ _____

D. Publicity/Public Relations – Yes ___ No ___ Please attach copy

E. Community recognition for this project – Yes ___ No ___ Please attach copy

F. Please describe, in detail, a specific project/activity completed by your Post and Unit (Attach extra sheets if necessary).

REMEMBER: This section of the narrative report is most important in determining this award:

G. What impact did this event have in your Post and community?

H. Why did your Post & Unit select this project?

The “Unity” Award will be presented to the “Winning Team” at the Department Convention Banquet.

Permanent Plaque to the “Winning Team”

Judged and presented by: Department Commander & Department President