

**THE AMERICAN LEGION  
DEPARTMENT OF OREGON  
MID-WINTER DEPARTMENT EXECUTIVE COMMITTEE MEETING**

**Saturday, January 8<sup>th</sup>, 2021  
Villebois Community Center  
11879 SW Palermo Street  
Wilsonville, OR**

**AGENDA**

**The Dress Code will be Legion Casual**

**10:00 a.m. – 12:00 p.m.**

**Department Commander Call with District Commanders, 1<sup>st</sup> Vice Commander Larry Wittmayer, 2<sup>nd</sup> Vice Commander Cory Brockmann.**

**12:45 p.m. Opening Ceremony**

**Call to order by Department Commander – Don Weber**

- A. Salute to Colors
- B. Invocation
- C. POW/MIA Tribute
- D. Pledge of Allegiance
- E. Preamble

**Introduction of Guest – National Western Vice Commander – James T. Higuera**

**Opening remarks by Department Commander – Don Weber**

**Training 1:00 p.m. – 4:00**

- 1:15 p.m. - 2:45 p.m. - Matt M. Schmidt – LCSW, CADC III – Suicide Prevention Coordinator – Portland VA

**Break**

**2:45 p.m. – 3:00 p.m.**

**Reconvene Training**

- 3:00 p.m. – 3:45 p.m. – Jody Marsh, Assistant Veterans Service Officer, Dept. of Oregon  
How to be the BEST Post (VSO) Veterans Service Officer.


**Panel discussion with Department Leadership**

- 3:45 p.m. – 4:15 p.m.

Benediction – Department Chaplain – Steve Shollenburg

Adjournment

For the Commander:

  
S. Flynn Phillips  
The Department Adjutant

**The Dress Code will be Legion Business**

**Banquet and Social Hour**

Tigard Post 158 – 8635 SW Scoffins Street., Tigard, OR 97223

5:30 p.m. – 6:30 p.m. - Social Hour

6:30 p.m. – 8:00 p.m. - Banquet

\*Subject to change Agenda\*

**THE AMERICAN LEGION**  
**DEPARTMENT OF OREGON**  
**MID-WINTER DEPARTMENT EXECUTIVE COMMITTEE MEETING**

**Sunday, January 9<sup>th</sup>, 2021, Wilsonville**  
**Villebois Community Center**  
**11879 SW Palermo Street**  
**Wilsonville, OR 970790**

**AGENDA**

**Dress Code: Legion Business**

**Start Time: 8:30 a.m.**

Call to order - Department Commander, Don Weber

- |                         |   |
|-------------------------|---|
| A. Salute to Colors     | Department Commander                      |
| B. Invocation           | Department Chaplain                       |
| C. POW/MIA Tribute      | Department 2 <sup>nd</sup> Vice Commander |
| D. Pledge of Allegiance | Department Sergeant-at-Arms               |
| E. Preamble             | Department Commander                      |

**Roll Call- Department Adjutant**

Seating of Officers –

- Reading of the minutes of the previous meeting - Department Adjutant - S. Flynn Phillips
  - Fall D.E.C. Minutes
  - Spring D.E.C. Minutes
  - PIR Virtual Minutes
  - Pre D.E.C. Minutes
  - Convention Minutes
  - Post D.E.C. Minutes

Introduction of Guests Present

Opening remarks – Department Commander

Department Judge Advocate – Standing Rules

**Ratification District Commander and or Commission/Committee Members**

## District 6

National Executive Committeeman Report – Kevin Owens

Department Immediate Past Commander Report – Steve Adams

Department 1<sup>st</sup> Vice-Commander Report – Larry Wittmayer

Membership and Activities Report Chair - Daniel Burks

Department 2<sup>nd</sup> Vice-Commander Report – Cory Brockmann

Department Finance Office - Bob Huff

Permanent Finance Commission Chair Report - Kevin Owens

The Oregon American Legion Foundation Report - Kevin Owens

Department Service Officer Report - Ed Van Dyke

## District Commanders, Commission Reports

- Administrative and Advisory Commission Report – Rob Liebenow
  - Americanism Commission Report – Gea Clausier
    - Children & Youth Committee
    - Baseball Committee
    - Boy Scouts Committee
    - Boys State Committee
    - Junior Shooting Sports Committee
    - Law Enforcement Career Camp Committee
    - Oratorical Committee
  - Convention Commission Report - Jon Marsh
  - Internal Affairs Commission Report – Steve Adams
    - Constitution & By-Laws Committee
    - Oregon American Legion Riders Committee
    - Resolution Assignment Committee
    - Sons of the American Legion Committee
    - Training & Development Committee
    - Trophy & Awards Committee
  - Legislative Commission Chairman Report – John Lee
  - Media & Communications Commission Chairman Report – Flynn Phillips
    - Legionnaire Committee
    - Information Technology Committee
    - Public Relations Committee
- Membership & Post Activities Commission Report – Daniel Burks
- National Security and Foreign Relations Committee Report - Greg Marvin

- Foreign Relations & ROTC Committee
- Law & Order Homeland Security Committee
- Military Benefits & Quality of Life Committee
- National Guard & Reserve Committee
  
- Veterans Affairs & Rehabilitation Commission VA&R Report – Bob Huff
  - Employment & Veterans Preference Committee VE&E
  
- Vets Employment & Education Commission Report - Bob Huff
  - Veterans Education-Benefits & Homeless Committee
  
- **Post Charters:**
  - Suspension of, or Cancellations of Charters - NONE
  - Approval of New Charters - NONE
  
- **Reports and Approvals**
  - Constitution & By-Laws - NONE
  - Policies – NONE
  - Resolutions
    - Recommended appointment of Steven D. Shollenburg as The American Legion National Chaplain
    - Designation Oregon State Route 35 as the Oregon Nisei Veterans World War II Historic Highway
    - Permanent Finance Commission Supplemental Budget Request
    - Amendment to Department Constitution and Bylaws on Elections
    - Ad hoc Exigency Action committee
  
- Presentation of Awards - NONE
- Unfinished Business
- New Business
- Sick call and Relief Chaplain – Steve Shollenburg
- Good of the Order
- Department Adjutant's Report - S. Flynn Phillips
- **Time and Place**
  - Date April 2<sup>nd</sup> and 3<sup>rd</sup>, 2022 – Post 63 Harney County – Burns, Oregon
  - Time – TBD
- Benediction - Department Chaplain- Steve Shollenburg
- Adjournment

For the Commander:



S. Flynn Phillips  
The Department Adjutant

\*Note: Subject to change