

POST AND UNIT “UNITY” AWARD

NARRATIVE REPORT FORM

THE AMERICAN LEGION & AUXILIARY - DEPARTMENT OF OREGON

Number 25

PLEASE COMPLETE THIS FORM AND SEND IT TO THE DEPARTMENT BY APRIL 15, 2025

THIS IS FOR ONE “SINGLE” PROJECT COMPLETED BETWEEN THE CLOSE OF THE 2024 DEPARTMENT CONVENTION AND THE START OF THE 2025 DEPARTMENT CONVENTION.

More than one entry may be submitted by the Post and Unit but must cover only a “single” project on each entry form. Additional forms available at Department Headquarters

(Please Type or Print)

Post & Unit Name _____ Post & Unit No. _____ District No _____

Address _____ City _____ Zip Code _____

Date _____ Signature _____

Post Commander & Unit President

Present Post Membership _____ Present Unit Membership _____

Total Post Members Participating in Project _____ Total Unit Members Participating in Project _____

A. Choose one project your Post and Unit supported together from the following activities:
(If more than one project, please submit an alternate form)

- | | | |
|----------------------------------|---------------------------------------|------------------------|
| _____ Christmas Baskets | _____ Memorial Day | _____ County Fairs |
| _____ Independence Day | _____ Veterans Day | _____ Halloween Safety |
| _____ Children’s Christmas Party | _____ Flag Day | _____ Rodeos/Parades |
| _____ Flag Presentations | _____ Hospital/Veterans Home Programs | _____ Voting |
| _____ Other programs/activities | | |

List _____

B. Estimate the number of volunteer service hours provided by the membership of your Post and Unit for this project. _____ hours

C. Please estimate the amount of money your Post and Unit expended on administrative expenses for this project. (Postage, printing, conference, travel.) \$ _____

D. Publicity/Public Relations – Yes ___ No ___ Please attach copy/copies.

E. Community recognition for this project – Yes ___ No ___ Please attach copy/copies.

F. Please describe, in detail, a specific project/activity completed by your Post and Unit.
(Attach extra sheets if necessary).

REMEMBER: This section of the narrative report is most important in determining this award:

G. What impact did this event have on your Post and community?

H. Why did your Post & Unit select this project?

The “Unity” Award will be presented to the “Winning Team” at the Department Convention Banquet.

Judged and presented by Department Commander & Department President