

CODE OF PROCEDURE

AMERICANISM COMMISSION

Approved Special D.E.C. December 2025

1. The Americanism Commission shall be composed of eight (8) members, in accordance with Article IX, Section 5 of the Department By-laws. The Americanism Commission shall have Committees to be known as the Children and Youth Committee, Baseball Committee, Scouting Committee, Boys State Committee, Oratorical Committee, Jr. Shooting Sports Committee, and Law Enforcement Career Camp Committee. The Chair of these committees shall be a member of the Americanism Commission. The Chair of the Americanism Commission is to be determined by the Department Commander.
2. The Americanism Commission shall have as its objective the promotion of all programs that come under the heading of Americanism, in accordance with the Americanism Manual of the American Legion, prepared and distributed by the National Americanism Commission, and revised to date specifically, subject include:

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| a. Oratorical Contests | h. School Awards |
| b. Baseball | i. Community Service and Safety |
| c. Boys State | j. Boy Scouts |
| d. For God and Country | k. Flag Education |
| e. Patriotic Holiday Programs | l. American Education week |
| f. Immigration & Naturalization
Activities | m. Shooting Sports |
| g. Law Enforcement Career Camp | n. Children & Youth
Activities and Programs |

Many of the above are generally serviced by an individual committee, however, the Americanism Commission should be available to give advice and /or help when necessary.

3. The Americanism Commission shall make such rules as it deems proper for the conduct of its activities. Any changes made to be submitted to the Department Executive Committee for its approval. The Chair shall make periodic reports of its activities to the Department Executive Committee: When unable to deliver in person, a written report is to be submitted.
4. The Americanism Commission is to be called into session, when necessary, by the Chair. Notice
5. of the meeting and a copy of the minutes shall be sent to the members of the Department Executive Committee. The Commission should meet at least twice a year with the Committee Chair to discuss problems and schedules.

6. Committees under the Americanism Commission will be responsible for their own budgets.
7. No expenditures on behalf of the commission shall be made without prior notification and approval of the Chair.
8. The Americanism Commission shall carry out such other duties as may be assigned by the Department Commander, the Department Executive Committee, or a Department Convention.
9. The Chair of the Americanism Commission shall make a written report of the year's activities as required by Article V, Section 7 of the Department By-Laws, and submit it to the Department Adjutant no later than thirty (30) days before the opening of the Department Convention.
10. Every Staff member **must** complete a background check (Committee members and Counselors over the age of 18 prior to the session end date). The Committee will provide a roster (including email addresses) to the Department Administrator of those individuals who require said background check. This background check must be completed prior to the start of the annual session. Failure to submit or successfully complete said background check will result in that individual being denied participation in the State program.